

Minutes of Annual General Meeting 2018

Date: Wednesday 12th December 2017 at 18:00 hrs.
Location: Held at Digital Greenhouse, St Peter Port

Present:

Adam Greening	AG	Guernsey Chair
Catherine Harris	CH	Guernsey Vice Chair
Graeme Falla	GF	Committee Member
Paul Armstrong	PA	Committee Member
James Glanville	JGL	Guernsey Secretary
Jennifer Giles	JG	Committee Member
Joe Armstrong	JA	Committee Member

Apologies:

Ian Gilmour	IG	Guernsey Treasurer
Tony Corbin	TC	Committee Member

Not present: n/a

**Action /
Date**

1 General

The welcome to members was given by Adam Greening, and apologies for absence were noted above.

2 Minutes

Minutes of the Group AGM held in Guernsey on Wednesday 6th December 2017 were accepted.

3 Guernsey Treasurer's Report

AG presented the report in IG's absence, which is also available on dropbox

The report was reviewed by the committee and accepted.

It was noted an agreement still needs to be formulated for agreeing expenditure of each island

4 Guernsey Secretaries Report

James Glanville provided the Secretary's report which is available on dropbox.

The report was reviewed by the committee and accepted.

AG added that the links with local media had been important, and thanks to PA for arranging this. It was suggest Island FM are approached to get events in their What's On diary. PA

5 Guernsey Chair Person’s Report

The report was issued and is available on dropbox
 The report was reviewed by the committee and accepted.
 AG noted his intention to stand down as chair at the end of 2018, all extended their thanks for his hard work.

6 Group Treasurer’s, Secretary’s and Chairperson’s Reports

Reports awaited AG, to circulate once received

7 Appointment of Group Chairperson, and Offices

		<i>Nominated</i>	<i>Seconded</i>
Catherine Harris	Chair Person	GF	JA
TBC at group AGM	Treasurer		

8 Appointment of Guernsey Chairperson and Offices

		<i>Nominated</i>	<i>Seconded</i>
Catherine Harris	Chair Person	GF	JA
Adam Greening	Vice Chair & interim digital		
Joe Armstrong	Treasurer	JG	PA
James Glanville	Secretary	AG	VH
Joe Armstrong	Schools Liaison		
Paul Armstrong	Media Liaison		
Ian Gilmour	Committee Member		
Jenny Giles	Committee Member		
Tony Corbin	Committee Member		
Rachel Horne	Committee Member		
Nathan Ward	Committee Member		

10 Programme for 2018

Date	Topic	Speaker	School	Owner / Location
6 th Feb	Magic of Engineering			JGI
13 th March	TBC			CH
3 rd April	Engineers of the Roman Army			JA
22 nd May	Plastics – solutions for land, see			GF
19 th June	Power from Poo			TBC
18 th Sept	Electric Batteries			AG

16 th Oct	Clifton Suspension Bridge			PA
TBC	Annual Dinner			JG
13 th Nov	Aston Martin			AG

11 Matters Arising

Funding – AG has been chasing funding report from Jersey. Jsy have reported that IET asked for additional info on funding request, as too much under ‘other’ which accounted mostly for travel. Granted ca. £9k, which is enough for core events only.

Any additional events will need to be applied for separately, which is quite an arduous task

Schools events now need to go to IET schools committee, and seem to be difficult to get funding

No funding granted for engineering forum, but can re-apply under special event request

It was noted that Jersey had not received 3.5k which should have come from IET – IET have confirmed this, and Jersey to try to recoup

AG believes we need to look at alternative funding, perhaps going to other institutions directly

PA noted £500 should be received form IStructE

12 Any other business

Feb Lecture – JA to organise school and PA to organise media early in new year JA, PA

13 Auditing

JA mentioned he knows someone who may be able to audit the group accounts, to confirm if OK if relative to treasurer JA

RH’s husband may be willing to audit group accounts, to confirm in Jan RH

Agreed need to see group accounts as not been accessible to Guernsey for some time

14 Next meeting

Committee Meeting – TBC

AGM – 11/12/19, time and venue TBC