

MINUTES OF THE ANNUAL GENERAL MEETING

Date	:	15 December 2016		
Time	:	17:30hrs		
Location	:	Rothwell - 17 La Motte St., St.Helier, Jersey JE2 4SY		
1.0 Present	:	Darren Sowney	DS	Jersey Chairman
		Dave Powell	DP	Jersey Secretary
		Richard Sutton	AL	Jersey Treasurer
		Leigh Turpin	LT	Committee Member
		Sam Boleat	SB	Committee Member
		Rob O'Brien	ROB	Committee Member
		Andrew Morvan	AM	Committee Member
		Joe Seabrook	JS	Committee Member
		Mafalda Santos	MS	
		Jenney Giles	JG	Guernsey Committee
		Adam Greening	AG	Guernsey Committee
		Zeeshan Arif	ZA	
		Troy Rees-Davis	TRD	
		Alan Liddle		
		Troy Rees-Davis		

Apologies :

Item	Description	Action
2.0	Approval of Previous Minutes	
2.1	The meeting notes from the December 2015 AGM were amended slightly then agreed as a true and accurate record, updated minutes on web site. Proposed: DS Seconded: LT	Note
3.0	Matters Arising	
3.1	extra lecture- in 2016 JE N3 project already confirmed	Note
3.2	Proposed lectures TBC	Note
3.3	The proposal submitted by Guernsey to the IET had been received and had resulted in extra funding	Note
3.4	DG visit to and the engineering forum was a great success and should be	Note

looked at as a regular event DS confirmed that the sponsors was happy to continue in future years
We were looking to get money back due to tea and coffee

- 3.5 We now work closely with Career Jersey and are getting more involved with the schools and careers events

AM

4.0 Jersey Section Treasurer's Report

- 4.1 Not available at this time due to back access information (change of treasurer

5.0 Jersey Section Secretary's Report

- 5.1 See Appendix B (read out)

6.0 Outgoing Jersey Section Chairman's Report

- 6.1 See Appendix C (read out)

7.0 Appointment of New Jersey Section Officers

- 7.1 Darren Sowney was proposed as Jersey Section Chairman
Proposed: DP

Seconded: ROB

There were no votes against.

- 7.2 Richard Sutton was proposed as Jersey Section Treasurer

Proposed: DS

Seconded: LT

There were no votes against.

- 7.3 Dave Powell was proposed as Jersey Section Secretary

Proposed: AM

Seconded: ROB

There were no votes against.

8.0 Nomination of Jersey Committee Members

- 8.1 The following existing Jersey Committee Members elected to remain on committee:

- Rob O'Brien
- Leigh Turpin
- Joe Seabrook
- Sam Boleat
- Andrew Morvan
- Joe Seabrook

- 8.2 The following existing Jersey Committee Members elected to step down from the on committee:

- Allan Liddle

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- 8.3 The following Members were nominated to be new Jersey Committee Members.

- Mafalda Santos
 - Troy Rees-Davis
- All in favor

9.0 Appointment of Auditors

- 9.1 Alan Liddle was proposed as Jersey Auditor
 Proposed: RDS
 Seconded: ADP

10.0 2016 Lecture Program

- 10.1 See Appendix D (still to be confirmed)

11.0 Any other Business

- | | | |
|------|---|-------|
| 11.1 | More work needed on social media and web site | Note |
| 11.2 | ICE south west CI visit more regularly JG main POC | Note |
| 11.3 | Again Director general very happy with visit and happy to come back | |
| 11.4 | ICE 200 anniversary in 2018 some think to think about | Note. |

12.0 Dates of Next Annual General Meetings

- 12.1 Jersey - December 2016 for Group and Section

Distribution:

All Jersey Committee members (via email)
 All Attendees (via email)

APPENDIX A



Jersey Chairman's Report 2016

After last year's period of change and organising of lectures, this year the committee has been settle and been able to focus other areas. We had our inaugural discussion panel event which was a great successful. Promoting of CIGPE in schools has improved this year.

Lectures

There were seven lectures this year, which had been organised by the Jersey Committee. All lectures were very interesting and our attendance figures were up on last year, with over 500 people attending our events. This included a steady number of guests for dinner before the lecture, which continues to be a popular event for local engineers to network with each other and speakers. We thank our regular supporters at the dinners, Geomarine, JE and Rothwells.

Unfortunately 1 lecture had to be cancelled due to unforeseen circumstances with the speaker, but we were able to fill in with a local speaker who gave a talk on the new electric power cable from France to Jersey. This proved to be a very popular lecture and was kindly sponsored by the JE.

Next year's lectures have been organised by our colleagues in Guernsey which are summarised below. We are awaiting confirmation on a couple of lectures and fliers will be issued shortly.

11 th February	Evolution of the Gas Turbine Engine
16 th March	Paddington Rail Upgrade
6 th April	Autonomous Vehicle - TBC
3 rd May	Offshore Wind Power Generation
21 st September	Aircraft Test Facilities
19 th October	Smart Cities
16 th November	Design in Historic - TBC

It will be Jersey's turn next year to organise, and with the success of the local lecture, we will be looking to include at least one local lecture.

Other Events

In September this year we were fortunate to have the ICE Director General, Nick Baveystock, visit the Channel Island. This inspired us to host our inaugural discussion panel event which was supported by local Law firm Cary Olsen, who provided an adjudicator as well as financial support. This enabled us to hold the event with first class facilities. A keynote speaker, Duncan Botting, an expert in Smart cities was over from the UK. The panel also included Doug Bannister (PoJ), Dave Padfield (JE) and Colin Buesnel (AJA). The presentations and subsequent discussion on smart technology was interesting and engaging and we received some very positive feedback after the event.

The Director General also visited local ICE members at various events during the day. A meet and greet, site visit and a presentation to attendees at a workshop were all well received.

A workshop for ICE members looking at gaining professional members was also organised by South West membership manager Michelle Cockburn. This was very well attended and provided valuable to the local ICE members looking to progress with their professional membership. It is hoped this will become a regular event, and also to make ties with the other engineering bodies to host similar event. In 2017, this will be focused on by the committee.

Schools / Career Promotion

This year we had an increase in interest from the schools from September. We put this down to a change in personnel at education who has been very enthusiastic in engaging the schools and promoting our lectures. In the four lectures we had from September we had nearly 100 students attend. We hope this engagement with students continues into 2017.

CIGPE had a stand at the Jersey Skills Show again this year, a large scale career event held at Fort Regent. Working with the Jersey Construction Council, Architects Association, the construction industry had a large presence and the event was well attended and a great success. This event will now be a permanent fixture in the education department's calendar with CIGPE continuing to be involved. Some funds in this year's budget will be allocated to purchasing interactive display items for this event and other school careers days.

Initial discussions have been started with Highlands College with a view to establishing a curriculum for engineering courses that will suit the local needs. This is being led by the college with input from CIGPE and JeCC.

Finances

The finances are looking healthy with extra funding has been secured to enable us to host another question time as well as some other potential events. Unfortunately at time of writing the accounts have not yet been audited, although there appears to be no issue with the accounts. The treasurers report will be issued in due course.

Website/communications

Our website has been a useful tool this year with many new members signing up through the website, and communications happening through the website. Some more work could still be done to utilise the website to manage emailing of fliers etc.

In summary, this year has been a successful year for CIGPE, with new members, increased attendance, and the success of discussion panel event. We hope to build on this in 2017, and have some work to do with organising the lectures for 2018. .

I would like to thank all the committee members for their hard work over the year, and continued support. Hopefully this work will be bearing fruits in the coming years as more young people look to a career in engineering, having been inspired by something they have seen via CIGPE and the wider engineering community in Jersey.

Darren Sowney

Jersey Chairmen

APPENDIX B

(Never received)

APPENDIX C

Date: 15th December 2016

Venue: Rothwells - 17 La Motte St., St.Helier, Jersey JE2 4SY

Jersey Section Secretary's Report 2016

It has been a very active year for the CIGPE organization in Jersey and the committee members have worked hard in achieving our aims to promote and support professional engineering in the island..

We have 311 registered members, which receive our flyers and bulletins through our website emails.

We post dinner lecture flyers for the where once again communicated to our member and guest via the membership email list and our web site.

Our web site local designed and managed Switch Digital has enabled us to further from our exposure and moving forward will require administration bua committee member to get the most our of it

We have had another year of interesting lectures which have been well attended. There has also been an increase in interest from the school with nearly all lecture attending a schools lecture this has been assisted by the STEM program which we are assisting, the school lecture have had very positive feedback.

We hope that our continued interaction recently with Careers Jersey and there assistance in promoting our lectures and also the contacts they have within the school with see numbers increase in the coming year.

Lectures
Schools lectures
Engineering forum
Carcass day

The Lecture attendance record for 2016 can be seen below.

Lecture	Date	Dinner and Talk Attendance 2016 (different Lecture)	Dinner and Talk Attendance 2016
Coastal Monitoring	21 January 2016		51
Queen Eliz & the F35B joint strike	11 th February 2016		130
Powering London 2012	24 th March 2016		64
Large gates and barriers	12 th May 2016		52
Harvesting energy from buildings	15 th September 2016		61
Nuclear Power	20 th October 2016		97
JE under sea Power Cables	10 th November 2016		82
Total		TBC	537

Engineering Question Tome

71

To conclude, the Jersey CIGPE Committee would like to thank all our members who supported the organisation this year. We continued to achieve our aims of promoting professional engineering to the Channel Islands and assist in the careers of future engineers. We had many interesting lectures delivered this year which covered a wide range of engineering topics. And we look forward to another interesting series of exciting lectures organised by our colleges from Gurneys.

Sincerely

 David Powell
 CIGPE Jersey Secretary

APPENDIX D

2018 Lecture Programme

Guernsey still to Confirm program, dates as below

9th February

16th March

6th April

4th May

21 September

19th October

16th November

CIGPE lecture totals

CIGPE Group						
Evening Total	Schools	IET	ICE	IMechE	Other Institutions	
1140	709	91	111	26	159	
CIGPE Group Total						1951

Guernsey								
Date	Event Title	Total	Evening Total	School Lecture	IET	ICE	IMechE	Other Institutions
20/01/2016	Coastal Monitoring	72	52	20	5	5	2	10
10/02/2016	HMS Queen Elizabeth & the F35-B	126	107	19	6	8		8
23/03/2016	Powering London Olympics 2012	82	36	46	6	4	1	5
11/05/2016	Large Gates & Barriers	69	45	24	4	5	2	4
20/06/2016	Technology Challenge	50		50				
23/06/2016	Nat. Women in Engineering Day	50		50				
	Primary Project (9 schools)	325		325				
29/06/2016	Bellegreve Outfall Project	59	59		2	6	2	7
	Hanois Talks (3) + Workshops (1)	119	105	14				
14/09/2016	Energy Harvesting from Buildings	76	46	30	6	5	2	7
21/09/2016	Engineering Question Time	108	68	40	10	14	2	16
11/10/2016	Renewable Energy Acoustics	85	85		6	5	1	7
19/10/2016	Nuclear Power - Dynamic Earth	41	41		7	4	2	6
09/11/2016	CIEG Transmission	41	41		8	4	1	10
21/11/2016	Guernsey Annual Dinner	40						
Guernsey TOTAL:		1343	685	618	60	60	15	80

Jersey								
Date	Event Title	Total	Evening Total	School Lecture	IET	ICE	IMechE	Other Institutions
21/01/2016	Coastal Monitoring	51	51		3	13	2	20
11/02/2016	HMS Queen Elizabeth & the F35-B	130	130		5	15	3	14
24/03/2016	Powering London Olympics 2012	64	64					
12/05/2016	Large Gates & Barriers	52	52		5	12	1	14
15/09/2016	Energy Harvesting from Buildings	61	45	16				
22/09/2016	Engineering Question Time	71	66	5				
20/10/2016	Nuclear Power - Dynamic Earth	97	47	50	7	6	2	19
10/11/2016	CIEG Transmission	82	62	20	11	5	3	12
Jersey TOTAL:		608	455	91	31	51	11	79