

MINUTES OF THE ANNUAL GENERAL MEETING

Date	:	3 rd December 2015		
Time	:	17:45hrs		
Location	:	Rothwell - 17 La Motte St., St.Helier, Jersey JE2 4SY		
1.0 Present	:	Darren Sowney	DS	Jersey Chairman
		Dave Powell	DP	Jersey Secretary
		Allan Liddle	AL	Jersey Treasurer
		Leigh Turpin	LT	Committee Member
		Sam Boleat	SB	Committee Member
		Rob O'Brien	ROB	Committee Member
		Andrew Morvan	AM	Committee Member
		Joe Seabrook	JS	Committee Member
		Peter Hull	PH	Non-Committee Member
		Maurice Dubras	MD	Non-Committee Member
Apologies	:	Richard Sutton		Committee Member
		Johnston Duncan		Non-Committee Member
		Matthew Warner		Non-Committee Member
		Richard Willmot-Chadwick		Non-Committee Member

Item	Description	Action
2.0	Approval of Previous Minutes	
2.1	The meeting notes from the 11 th December 2014 AGM were amended slightly then agreed as a true and accurate record, updated minuets on web site. Proposed: DP Seconded: DS	Note
3.0	Matters Arising	
3.1	Potential extra lecture could be added to 2016 schedule - JE N3 project already confirmed also MD - Pierre Hoursefall, is local retired engineer who was integral in the development of the concord. He is 76 now.	Note
3.2	Proposed lectures for 2015 is attached in Appendix D	Note
3.3	The proposal submitted by Guernsey to the IET requesting extra funding to hold engineering forums was signed off, ROB will be discussing further with Gur	Note
3.4	Member are looking to try and get engineering organization over to the islands to provide support and guidance to existing engineers and school highlighting the courses that student need to peruse a career and engineering and to assist with C eng application this is some this TTS already do with internal staff	ROB
3.5	We now work closely with Carrear Jersey and are hoping that this contact with	AM

in the school will enable us to get more school s lecture booked and larger attendances, (DS will contact and arrange meeting in new year)

- 3.6 We attended the Skills show at the beginning of the year and plan to attend the next on in the new year, we attended alongside the construction counsel

DS

4.0 Jersey Section Treasurer's Report

- 4.1 See Appendix A

5.0 Jersey Section Secretary's Report

- 5.1 See Appendix B

6.0 Outgoing Jersey Section Chairman's Report

- 6.1 See Appendix C

7.0 Appointment of New Jersey Section Officers

- 7.1 Darren Sowney was proposed as Jersey Section Chairman
Proposed: DP
Seconded: MD
There were no votes against.
- 7.2 Richard Sutton was proposed as Jersey Section Treasurer
Proposed: DS
Seconded: DP
There were no votes against.
- 7.3 Dave Powell was proposed as Jersey Section Secretary
Proposed: DS
Seconded: ROB
There were no votes against.

8.0 Nomination of Jersey Committee Members

- 8.1 The following existing Jersey Committee Members elected to remain on committee:
- Rob O'Brien
 - Leigh Turpin
 - Joe Seabrook
 - Sam Boleat
 - Andrew Morvan
- 8.2 The following existing Jersey Committee Members elected to step down from the on committee:
- Allan Liddle
 - Paul McKeowd
- 8.3 The following Members were nominated to be new Jersey Committee Members.
- Peter Hall

Proposed: DS
 Seconded: JS
 There were no votes against.

9.0 Appointment of Auditors

- 9.1 Maurice Dubras was proposed as Jersey Auditor
 Proposed: RDS
 Seconded: ADP

10.0 2016 Lecture Program

- 10.1 See Appendix D

11.0 Any other Business

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|------|--|-------|
| 11.1 | DS and the rest of the committee took the opportunity to thank Allan Liddle for all his support and hard work as treasure | Note |
| 11.2 | The need for greater media coverage was also discussed and it was agreed that although we inform the media of event we would be more active this year to see if this could be improved | Note |
| 11.3 | The use of what's APP was discussed and agreed that all committee member would join and trial, SB already has a CIGPE account running | SB |
| 11.4 | Additional Jersey will work more proactively with Guernsey to try and reduce the ongoing financial issues. | Note. |

12.0 Dates of Next Annual General Meetings

- 12.1 Jersey - December 2016 for Group and Section

Distribution:

All Jersey Committee members (via email)
 All Attendees (via email)
 Website.

APPENDIX A





Allan Liddle C.Eng, MIET, MIGEM.
Group and Section Treasurer
Little Fairfield
Rue Des Arbres
Trinity
Jersey
JE3 5FF

Channel Islands Group of Professional Engineers

Honorary Treasurers Report

Jersey Section Accounts **October 2014-September 2015**

The CIGPE Jersey Section accounts for the year October 2014 to end September 2015 are presented to the IET. **Mr. Maurice Dubras has audited the accounts and comments are recorded as attached.**

At the start of the financial year, the current account opened at £606.36 and ended the year at £1382.35. Provision has been made in the accounts for £1059.13, for costs and income from the last lecture of the financial year which took place on the 24th September.

The deposit account has not been used this year. The deposit account started and ended the year at £0.01.

Total Cashbook balance on 30th September 2015 is therefore £323.23.

Funding receipts for Jersey Section from Group amount to £1900.00. This is significantly down on the funding anticipated as the consolidated accounts for the previous year showed a significant balance. As a result funding for the Group was substantially down for the year.

Meals at the lectures have been slightly more profitable than in the previous year. This has ensured that funding has been sufficient to offset the shortfall in Group funding.

Income generated by dinner lectures amounts to £5460.88 giving a total funding available of £7,360.88. Despite a lower level of group funding, total funding remains broadly similar to previous year.

During the year total expenditure for lectures, activities amounted to £7644.02. This again is broadly similar to the previous year.

There is approximately 20% reduction on the previous year, due mainly to a decrease in attendance numbers.

Allan Liddle. C.Eng, MIET, MIGasE.
Honorary Treasurer.
Jersey Section
Channel Island Group of Professional Engineers.

Allan Liddle, CIGPE Group Treasurer

Date

APPENDIX B





Date: 3rd December 2015

Venue: Rothwells - 17 La Motte St., St.Helier, Jersey JE2 4SY

Jersey Section Secretary's Report 2015

It has been a very active year for the CIGPE organization in Jersey and the committee members have worked hard in achieving our aims to promote and support professional engineering in the island. It was also been very changing year for the committee with the loss last years of several key individual in the Chairman, Secretary and our web site expert and additionally our Vice Chairman who had been indisposed throughout the year.

We have 430 registered members, and 326 of which receive our flyers and bulletins through our website emails.

We post dinner lecture flyers for the full year to member with no email accounts and are now actively pushing our member towards our web site and communication via email, we will only send letters yearly covering lecture events to non-email member this it to try and reduce costs.

With the loss of your web site expert / designer we had engages a local company Switch Digital to design and mange a more up today and user friendly site, they have done an excellent job and the site is now live (www.cigpe.com) and the committee will be pushing it uses hard over the coming months .

We have had another year of interesting lectures with unfortunately less attendance by our members than last year. This is something that the committee with look to actively change.

CIGPE was able to offer the lectures schools throughout the year, and unfortunately, not many schools took advantage of the offer. However, those that did had positive feedback. We hope that our interaction recently with Careers Jersey and there assistance in promoting our lectures and also the contacts they have within the school with see numbers increase in the coming year.

The Lecture attendance record for 2015 can be seen below.

Lecture	Date	Dinner and Talk Attendance 2013/4 (different Lecture)	Dinner and Talk Attendance 2015
Coastal Management	26th February 2015	36	51
4G Communications	19th March 2015	NA (Cancelled)	29
Fracking	30th April 2015	63	58
Robotics in Agriculture	21th May 2015	31	43
Helicopter Design	24rd September 2015	NA (Cancelled)	69
Fukushima Incident and Future Implications	22st October 2015	83	58
Exploring the Seven Seas (Cancelled) replaced with Les Hanois Lighthouse	12th November 2015	54	TBC
Total		453	TBC

To conclude, the Jersey CIGPE Committee would like to thank all our members who supported the organisation this year. We continued to achieve our aims of promoting professional engineering to the Channel Islands and assist in the careers of future engineers. We had many interesting lectures delivered this year which covered a wide range of engineering topics. And we look forward to another series of exciting lectures for 2016.

Sincerely

David Powell
CIGPE Jersey Secretary

APPENDIX C





Jersey Chairman's Report 2015

It has been a year of change for CIGPE jersey branch, with new Chairman, Secretary and 3 new committee members. This has coincided with Jersey's turn to organise the following year's lectures, so it has been a busy year for the committee.

We have also taken part in several career events promoting engineering which is one of our main objectives.

Unfortunately, an annual function has not taken place this year, but this will be back on the agenda for next year.

Lectures

There were seven lectures this year, organised by our colleagues in Guernsey. All very interesting and we had a steady audience throughout the year. The meals prior to lectures continue to be popular with regular support from Geomarine, JE, and Rothwells.

Next year's lectures have been finalised, and are summarised below. Fliers will be issued shortly.

21 st January	National Coastal Monitoring Programme
11 th February	The Royal Navy's Newest Aircraft Carrier and F-35B
24 th March	Powering London 2012
12 th May	Large gates and barriers
15 th September	Harvesting Energy from buildings
20 th October	Nuclear Power
10 th November	Mars Exploration

Schools / Career Promotion

Although there was school lectures during the year, interest from schools appears to have been less this year. Links to the schools have been made through careers Jersey this year. Hopefully in 2016 further work can be done to engage with the schools and promote engineering.

CIGPE had a stand at JCG careers day, which proved successful with lots of positive interest. We also had a stand at the Jersey Skills Show, a large scale event held at Fort Regent. Although engaged quite late, we managed to attend, and again had lots of positive interest. The Jersey Construction Council had an impressive presence, which hopefully will be even more prominent next year. We will be looking to get involved again next year and hopefully have a more prominent presence ourselves.

Finances

Funding from group this year has been down. However, negotiations are ongoing with the IET for additional funding. Further details can be found in the treasurers report.

Unfortunately Allan has decided to stand down this year and I would like to take this opportunity to thank him for his hard work over the years.

We have managed to keep the costs for dinners the same again this year, and should be able to do so again next year. 2017 may need a review depending on negotiations with venues.

Website/communications

Our new website has gone live this year and gives us a good online presence. The management of the site has become easier allowing us to update as required.

Also, the communication to our members will eventually become more efficient, allowing us to communicate with our member more easily.

In summary, this has been a year of change, and next year with a cemented committee and potentially new additions, we can make take achieve our goals in promoting engineering in Jersey.

With an interesting lecture programme and potential new events, 2016 should prove to be an exciting year to be involved with CIGPE

I would like to thank all the committee members for their hard work over the year, and continued support. Hopefully this work will be bearing fruits in the coming years as more young people look to a career in engineering, having been inspired by something they have seen via CIGPE and the wider engineering community in Jersey.

Darren Sowney

Jersey Chairmen

APPENDIX D

2016 Lecture Programme

Jersey Dates, Guernsey holds the same lecture the day before

21st January 2016	Coastal Monitoring
11th February 2016	Queen Elizabeth and the F35B Joint Strike
24th March 2016	Powering London 2012
12th May 2016	Large Gates & Barriers
15th September 2016	Harvesting Energy from Buildings Movement
20th October 2016	Nuclear Power on a Dynamic Earth
10th November 2016	The Mars Science Lab Mission