



CHANNEL ISLAND GROUP OF

Professional  
Engineers

## **Minutes of the Annual General Meeting**

### **1.0 AGM details**

Date: 25<sup>th</sup> November 2010

Time: 17:20

Venue: War Suite, Pomme D'Or Hotel, Jersey

### **2.0 Attendance and apologies**

- The following committee members were present:
  - Richard Sutton
  - Jamie Roberts
  - Allan Liddle
  - Dominic Warren-Gash
- Formal apologies were received from:
  - Gavin Glaser

### **3.0 Approval of previous minutes**

- Section 11.2 should read "Steve Le Page" and not "Peter Le Page".
- The dates of the Jersey and Guernsey AGMs in section 18 should be swapped.
- The previous minutes were otherwise accepted as a true and accurate record of 2009's AGM.
  - Proposed: David Grave
  - Seconded: Peter Robinson
  - There were no votes against.

### **4.0 Matters arising**

- There are no further plans to organise the Flamanville trip (initially investigated by Maurice Dubras), stated in 2010 AGM minutes. This is due to travel complications.
- No formal matters arising had been submitted.

### **5.0 Jersey Treasurer's Report**

- The Jersey accounts are as follows:
  - Current: £816.19

- Deposit: £0.00
- Information can be found in the attached Treasurer's report (see Appendix A).

#### **6.0 Jersey Secretary's Report**

- No report was submitted to the AGM due to the Jersey Secretary recently leaving the Island

#### **7.0 Jersey Chairman's Report**

- RS thanked the committee for their hard work over the past year
- Information can be found in the attached Chairman's report (see Appendix B).

#### **8.0 Election of Jersey Branch Chairman**

- Richard Sutton was proposed as the Jersey Branch Chairman by Jamie Roberts and seconded by Allan Liddle. There were no votes against.

#### **9.0 Election of Jersey Branch Treasurer**

- Allan Liddle was proposed as the Jersey Branch Treasurer by Richard Sutton and seconded by Jamie Roberts. There were no votes against.

#### **10.0 Election of Jersey Branch Secretary**

- There were no nominations for Jersey Branch Secretary. This shall be established at the next committee meeting.

*NB: Gavin Glaser has since accepted responsibility of Jersey Branch Secretary as noted in the minutes for the committee meeting 27/01/2011.*

#### **11.0 Election of Jersey Committee Members**

- Sara Devitt was proposed as a new Jersey Committee member by David Grave and seconded by Jamie Roberts. There were no votes against.
- Keiran Burt was proposed as a new Jersey Committee member by Jamie Roberts and seconded by Allan Liddle. There were no votes against.
- Peter Robinson was proposed as a Jersey Committee member by Richard Sutton and seconded by Dominic Warren-Gash. There were no votes against.

#### **12.0 Election of Auditors**

- Mike Baudins and John Howard both confirmed that they were happy to remain as an Auditor for the Jersey accounts. Both Auditors were proposed by Richard Sutton and seconded by Allan Liddle.

#### **14.0 Lecture Programme 2011**

- Guernsey committee to arrange the 2011 lecture programme. Jersey committee are awaiting further details.

### **15.0 Any Other Business**

- The cost of dinner talks was raised to £20 per head after the summer 2010 break.

### **16.0 Date of Next AGM**

- Jersey AGM: Preceding dinner talk of the 24<sup>th</sup> November, 2011
- Guernsey AGM: Preceding dinner talk of the 23<sup>rd</sup> November, 2011

### **Signed:**

**Jersey Branch Chairman  
Richard Sutton**

**Jersey Branch Treasurer  
Allan Liddle**

### **Distribution:**

- Jersey committee members (via e-mail)
- Guernsey committee members (via e-mail)
- Mike Baudins
- Website

## Appendix A



### **Channel Islands Group of Professional Engineers**

#### **Honorary Treasurers Report**

#### **Jersey Section Accounts** **October 2009-September 2010**

The accounts for the year October 2009 to end September 2010 are presented for the Accounts of the Jersey Section. Mr. Mike Baudains and Mr. Jon Howard have audited the accounts and made comments as attached.

The current account stands at £816.19 at the year-end.

The deposit account is currently not being used and stands at a balance of £0.00.

Following on from 2008-9 the Jersey Accounts are in line with the Group Accounts and the Jersey and Guernsey 'Social' Accounts receive funding from the Group Account which will be used to cover all expenses incurred within each Island. This process continues.

Funding receipts for Jersey Section from Group amount to £3,950.64.

Income generated by dinner lectures amounts to £10,646.50, giving a total income of £14,587.14.

During the year total expenditure for lectures, activities and the Annual Dinner amounted to £14,761.30.

The annual dinner in May 2010 ran at a deficit. This was due, in the main, to financing the band at a cost of £2,000, which did not receive the expected sponsorship. There is therefore a requirement to set and control a more realistic budget in future years.

Allan Liddle. C.Eng, MIET, MIGasE.  
Honorary Treasurer.  
Jersey Section  
Channel Island Group of Professional Engineers.

**Appendix B**